



County of San Joaquin
 Community Action Agency
 102 S. San Joaquin Street
 P.O. Box 201056
 Stockton, CA 95201

COMMUNITY CENTER RENTAL APPLICATION

Date _____ Community Center Requested _____

Name _____		
Address _____	City _____	Zip Code _____
Home Telephone _____	Business Telephone _____	
Organization or Group _____		
Address _____	City _____	Zip Code _____
Type of Function or Activity _____		

Remarks & Conditions of Use

- | | |
|---|--|
| 1. NO ALCOHOLIC BEVERAGES PERMITTED ON PREMISES | 5. PUT TABLES & CHAIRS AWAY (The way they were found.) |
| 2. COUNTY PERSONNEL IS REQUIRED TO BE ONSITE | 6. MUST BRING YOUR OWN PAPERS, SCISSORS, & ETC. |
| 3. CLEAN & MOP FLOORS, INCLUDING KITCHEN | 7. CHECK RESTROOMS FOR GRAFFITI & MAKE SURE THEY ARE CLEAN AND LEAVE AS FOUND. |
| 4. EMPTY ALL GARBAGE INTO OUTSIDE BINS | |

NAME OF INSURANCE COMPANY _____
LIMITS OF COVERAGE: General Liability _____ Property Damage _____

Estimated Attendance _____	Date Facility Desired _____
Function Time _____	Set-up Time _____
Rental Fee \$ _____	Rate \$ _____
Cleaning Deposit \$ _____	Date Paid _____
Total \$ _____	Receipt # _____

1. ASSUMPTION OF LIABILITY: AGREEMENT TO HOLD HARMLESS

The undersigned, as an authorized representative of the above-named organization or group, and on behalf of such organization or group, hereby accepts full responsibility for any breakage or damage to property or structures and for the deportment and conduct of those attending the function for which the facility is requested. The above-named organization or group assumes all risks incident to or connected with the operation under such Community Center Rental Application, and shall be solely responsible for liabilities arising from accidents or injuries to persons or property resulting from the function or activity. The above-named organization or group further agrees to indemnify, defend and hold harmless the County of San Joaquin, its elected and appointed Boards, Commissions, Officers, Agencies and Employees from any claims, suits, losses or damages for injury to persons or property arising out of activities of such organizations or group, its members, agents and employees, upon Community Center premises or facilities.

2. AGREEMENT TO ABIDE BY CONDITIONS OF USE

The undersigned, as an authorized representative of the above-named organization or group, represents that he has read the conditions of use, agrees to make these conditions of use known to persons attending the function or activity, and gives unqualified assurances that no violation of such conditions of use shall be allowed to occur on the premises or facilities. The undersigned represents that he understands that permission for use of the facility is contingent upon compliance with these conditions of use and such permission may be revoked at any time upon the failure of persons attending the function or activity to fully comply with these conditions of use.

3. UNDERSIGNED, OR REPRESENTATIVE, TO BE PRESENT THROUGHOUT

If a permit is granted for the function or activity, the undersigned, agrees to be present, or to have a representative designated by the undersigned present, during the entire period of use of the facility by the above-named organization or group.

I declare, under penalty of perjury, that I have carefully read and considered the foregoing application and the conditions of use, and the information I have applied herein is true and correct.

_____ Date _____ Signature of Applicant _____
 as an authorized representative of _____ Organization or Group _____

(Department Use Only)	
APPROVED: <input type="checkbox"/> YES <input type="checkbox"/> NO	Date _____
Authorized Agent _____	Title _____
San Joaquin County Community Action Agency	
Comments: _____	

NOTE: A 21- Day Cancellation Notice is required for a full refund.
 There are no refunds made for inclement weather

White - Fiscal
 Yellow - Program Manager
 Pink - Center Director
 Golden Rod - Applicant